

Juvenile Justice Grants Regional Workshops

Technical Assistance Worksheet

This worksheet was designed to help counties capture learning and discussion from the regional workshop that will be helpful for completing their applications for the Juvenile Justice Incentive Grant offered by the Criminal Justice Coordinating Council (CJCC) and/or the Juvenile Reinvestment Grant offered by the Governor’s Office of Children & Families (GOCF).

Module 1: Analyzing Your Data

Resources:

- <http://juviledata.georgia.gov/DataReports.aspx?report=RRIDataEntryReport>
- <http://juviledata.georgia.gov/RgpReports.aspx?report=JuvenileJusticeCountyProfile&fips=121>
- <http://www.djj.state.ga.us/ResourceLibrary/resStatisticsMainCounty.shtml>

TABLE TOP EXERCISE #1: Community Problem

1. What initial observations would you make about your county based on the data in the County Profile?

RFP Link: Statement of the Community Problem (Section 1, p. 10 of CJCC RFP; Sec. 4.a., p. 11 of GOCF RFP)

- a. At-Risk Population: _____

 - b. New Instances of Secure Detention (RYDC): _____

 - c. Cases Resulting in Commitment to DJJ: _____

 - d. New Instances of Confinement in Secure Juvenile Correctional Facilities (YDC): _____

2. What other data would be helpful to obtain in order to define the community problem?

TABLETOP EXERCISE #2: Identifying the Target Population (DJJ Data)

RFP Link: Target Population (1/2 page) (Sec. 3, p. 10 of CJCC RFP; Sec. 4.c., p. 12 of GOCF RFP)

1. Based on the DJJ statistics for your county and any local data, what are your initial observations about your potential target population?
2. What additional data do you need to obtain to identify the target population for this grant?
3. Approximately what is the number of youth that would need to be served in the community to reach the 20% reduction goal?
4. Based on your analysis of the data so far, what are the characteristics of your target population? (e.g. High school age, middle school age, males, females, other demographics, etc.)

TABLETOP EXERCISE #3: Adjudication Process

RFP Link: Methods & Procedures (Sec. 4, p. 11 of CJCC RFP; Sec. 4.d., p. 12 of GOCF RFP)

To meet the goals of the grant, some reductions in DF commitments and STP admissions could be met by making adjustments to the adjudication process. Adoption of an evidence-base practice can be complemented by process improvements.

1. What data are you using at intake to make a detention decision?
2. Where in your county's process are you using assessment instruments? Where else in the process might an assessment instrument be useful? *(GOCF RFP 4d (4); CJCC RFP 4.d)*
3. What are the key points in the adjudication process for intervention?
4. Where in the court's processes are there opportunities for change to help meet the DF/STP goal? *(GOCF RFP 4d (4); CJCC RFP 4.d)*
5. How do you currently collect data on youth served and how do you plan to expand this collection to include the sources of referral information? *(GOCF RFP 4e. (4); CJCC RFP 5.d.)*

Module 2: Evidence-based Programs/Practices

Resources: (see handout)

- <http://www.crimesolutions.gov/TopicDetails.aspx?ID=62>
- <http://www.blueprintsprograms.com/>
- http://www.crj.org/cji/entry/publication_implementebp
- http://www.crj.org/cji/entry/publication_integratedmodel

RFP Link: *Methods & Procedures (Sec. 4, p. 11 of CJCC RFP; Sec. 4.d., p. 12 of GOCF RFP)*

1. What some important factors to keep in mind when selecting an Evidence-based Practice?

2. What are some potential programs or practices we will research further?

Evidence-based Practice	What is the target population for the EBP and program focus (diversion vs. recidivism etc)	Who would be our community partners and how quickly can they be ready?	Can the EBP be implemented and we see some results in 9 months?	What is the cost to implement and sustain the EBP?

3. Who from the court and community needs to be part of the EBP selection team?

4. Who will lead the analysis and selection of the EBP?

Sustainability

RFP Link: Sustainability (Sec. 6, p. 13 of CJCC RFP; Sec. 4.f., p. 15 of GOCF RFP)

a. Describe the specific activities that will take place during this upcoming grant period to ensure sustainability?

b. List the current funding sources and amount of funding for your organization.

c. Identify potential state, federal, and/or private funding streams for program support.

d. Identify any staff or volunteers that have assigned, dedicated efforts toward sustainability.

Module 4: County RFP Plan

Application Order:

Application Face Sheet (Attachment A-1)	Page Limit	Regional Workshop Worksheet	Action Items	Who	Due Date
Application Narrative:	11				
A. Statement of Need/Summary	½	<i>Module 1: Data Analysis (p. 1)</i>			
B. Administration	½	<i>Module 3: Readiness (p. 6 q.4-6)</i>			
C. Target Population	½	<i>Module 1: Data Analysis (p.2)</i> <i>Module 1: Adjudication Process and Intake (p.3)</i>			

Application Face Sheet (Attachment A-1)		Regional Workshop Worksheet	Action Items	Who	Due Date
D. Methods and Procedures	6	<i>Module 2: Evidenced Based Practices (p. 4)</i> <i>Module 3: Readiness (p.6)</i>			
E. Goals, Objectives, and Evaluation	2	<i>Module 1: Adjudication Process and Intake (p.3)</i> <i>Module 2: Evidence- Based Practices</i>			
F. Sustainability	1	<i>Module 2: Sustainability(p.5)</i>			
G. Previous Accomplishments	½	<i>Module 3: Readiness question 1 (p. 6)</i>			
H. Budget					